

# PEAK VIEW ELEMENTARY SCHOOL

2014 - 2015

“When We Work Together, We All Win”

It is the policy of Rockingham County School Board to comply with all applicable state and federal laws regarding nondiscrimination in employment and educational programs and services. The Rockingham County Public Schools will not discriminate on the basis of race, religion, gender, national origin, disability economic status, or age as to employment or educational programs and activities.

PEAK VIEW ELEMENTARY SCHOOL  
641 LAWYER RD. PENN LAIRD, VA 22846  
Phone: 540-289-7510 Fax: 540-289-7439

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## WELCOME TO OUR SCHOOL

Dear Students and Parents,

Welcome to the 2014-15 school year at Peak View Elementary School. We are excited to begin a new academic year and look forward to a continued strong partnership between home and school. We encourage parent visits and volunteering in the classroom. We hope you will also take advantage of the many additional opportunities offered this year through student performances, parent workshops, and PTA events.

Please be reminded that the school day begins at **8:20am** and ends at **3:00pm**. It is key to every child's success that he or she be present daily in order to achieve his or her personal best.

Once again, I am very pleased to be starting a new school year as a fully accredited school based on the Virginia SOL standards. You will be happy to learn that this year our focus will be to bring more hands on learning opportunities to our students. With our recent children's engineering training, we have scheduled each class to visit our newly created "Makers Space". The PKVES staff believes that education is the key to success in life, and our teachers hope to make a lasting impact on the lives of their students.

We continue to strive for excellence, and we welcome your partnership in education.

Sincerely,

Marcy Williams  
Principal

## **History of Peak View Elementary School**

Peak View Elementary School was created in 2001 to form an elementary school which would house students from the old Keezletown Elementary School.

Peak View Elementary School building was started in the spring of 2000 and completed in the summer of 2001. Then in 2008, Peak View's attendance area was redistricted to include approximately 125 new students from southside of Port Republic Rd and approximately 20 students near Cross Keys Rd. That same year PKVES sent approximately 300 students from various communities to Cub Run Elementary School as part of the redistricting plan.

Peak View Elementary consists of forty-four classrooms, library, administrative offices, guidance, kitchen, gym, and cafeteria lunch room and newly created Makers Space for children's engineering activities and hands on learning. Peak View Elementary School is comprised of students enrolled in Pre-Kindergarten through Fifth Grade.

There is a playground area equipped with playground equipment, jogging track, and open space. This was constructed in the summer of 2001 by the Playground Committee. The playground area was re-surfaced and a drainage area was added during the 2005-2006 school year as a joint effort of the school and PTA. In 2007, a swing set was added to the playground area. In the winter of 2010 a handicapped accessible swing set was placed in the eastside courtyard. Bryce Kirby, a former PKVES student, constructed a Gaga Ball pen for our playground as an Eagle Scout project in the fall of 2011.

## **School Philosophy/Mission Statement**

Peak View Elementary School recognizes that children are different; they learn in different ways and at different rates and times.

Since education is a process of continuous development, it is our challenge to provide appropriate learning experiences that will enable our students to develop not only academic skills, but also the ability to think critically, exercise self-discipline, assume responsibility, and display good citizenship.

The staff of Peak View Elementary School is excited about education and is constantly learning and growing. We believe in a positive and nurturing environment. We accept the responsibility to teach our students so that they can obtain their maximum educational potential. We encourage learning through independent thinking, personal expression and respect for each other. In order to carry out our educational mission, we need the commitment of our parents and community.

We invite parents to make suggestions regarding the school program. Your ideas will help us as we try to help this school meet the needs of the children in our community.

## Organization and Administrative Staff

### Administration

Principal  
Asst. Principal  
Secretary/Bookkeeper  
Secretary  
Secretary

Marcy Williams  
Jackie Schmidt  
Terri Michael  
Jenise Crouch  
Sherry Summers

### Pre K (4 yr. Olds)

Megan Rexrode  
Dianne McDonaldson(assist)

### Third Grade

Rebecca Berryman  
Chelsea Heishman  
Marty Judd  
Jenny Turner

### Kindergarten

Melanie Estes-Dean  
Eric Imbrescia  
Terri Smith  
Dottie Walker

### Fourth Grade

Kevin Kirk  
Wendy Scott  
Christen Showker

### First Grade

Kate Campbell  
Josh Eye  
Kam Shull  
Charity Thomas

### Fifth Grade

Gayle Combs  
Kristen King  
John Mongold

### Second Grade

Amy Fulk  
Patsy Neese  
Rebecca Shank  
Brooke Simmers

### Specialty Staff:

Librarian  
Library Secretary  
Speech  
Reading Specialist  
Reading Specialist  
TLC Assistant  
P.E.  
P.E.  
Challenge  
Resource  
Assistant  
Assistant  
Assistant  
Resource  
Music  
Music  
Art  
ELL  
ELL  
Guidance  
Computer Lab Asst.  
Testing Coordinator  
School Nurse

Mary Harter  
Amanda Liskey  
Ashley McLellan  
Jackie Imbrescia  
Sylvia Helmuth  
Lynne Pankey  
Phillip Painter  
Sarah Peters  
Smith Coleman  
Shelia Johnson  
Joe Ford  
Rebecca Levinson  
Julie Thurston  
Sara Wimer  
Greg Yoder  
Debbie Wampler  
Christopher Michael  
Terri Tucker  
Zsuzsa Fox  
Gaye Hensley  
Katie Cimini  
Lillian Dix  
Barbara Shafqat

### Custodians:

Mickey Dearing  
Kyle Comer  
Patsy Smith  
Brian Whetzel

### Bus Drivers:

Harold Baugher  
Kasandra Barker  
Todd Hummel  
Ben Prichard  
William Staton

### Cafeteria Staff:

Samantha Powell  
Kathy Armentrout  
Gena Dove  
Linda Cooper

### Cafeteria Monitors:

Kasandra Barker  
Eddie Martinez

## CURRICULUM

Peak View Elementary School includes grades Pre-K through 5<sup>th</sup>. The core curriculum at Peak View consists of reading and language arts, math, science and social studies. Instruction is guided by the Rockingham County Public Schools curriculum and the Virginia Department of Education Standards of Learning.

**Special Education Program** - A Special Education Program exists to provide specialized instruction to identified children whose needs indicate a modification of the regular classroom program. The special education program is offered in the least restrictive environment.

A free and appropriate public education is provided for disabled persons ages 2 -21, who live in Rockingham County. A Local Advisory Committee advises the county schools on the needs of special education in Rockingham County. Members of the Local Advisory Committee are available to assist those seeking information concerning special education.

**Student Study Committee** – This committee receives referrals for children who may need special assistance academically, socially, and/or emotionally. The function of this committee is to suggest materials and methods of teaching to the classroom teachers as well as recommend further screening if necessary. The committee consists of an administrator, a special education teacher and the referring classroom teacher. A county social worker and school psychologist assist this committee. Parents are always invited to attend Student Study meeting involving their child.

**Speech Therapy** – The speech therapist is a resource person whose job is the diagnosis and treatment of communication disorders. Any person may make a referral to the speech therapist if they suspect that a child is having difficulty with speech production.

### **The Learning Connection (TLC)**

Reading specialists run our two reading intervention programs at PKVES. Reading specialist are locally funded and known as TLC(The Learning Connection). Our reading specialists work collaboratively with the classroom teacher to identify students who need additional reading instruction. The reading specialists also provide prescriptive options to teachers for dealing with particular reading problems. The primary duties of the reading specialists are assessing and instructing students with reading difficulties, along with resourcing classroom teachers.

**Music Program** – Music is an important part of the school curriculum. Music instruction develops specific skills, attitudes and values and encourages divergent thinking. As students create, perform and reflect, they develop problem solving skills and higher order thinking skills, which expand the learner's capacity to know, to value, to appreciate and to make educated judgments. Instruction in music provides students with the ability to more clearly appreciate and interpret the world around them. Through participation in the study of music, every student has the opportunity to acquire an integrated education, aesthetic values and techniques that will enable the student to be a life-long learner. In addition to teaching music, the teacher is a resource for classroom teachers. The music teacher is responsible for school musical programs during which the students can perform for their parents and the community.

**Art Program** – The mission of the visual arts program in Rockingham County is to provide a high quality, balanced, sequential program of instruction in art. The intent is to emphasize the integration of art as a specialized area of instruction; visual arts are an inseparable part of our students' education. As students imagine, create and reflect, they develop problem-solving and critical thinking skills, which expand the learners' capacities to know, to value, to appreciate and to make educated judgments about works of art.

**ELL-** We are fortunate to live among a diverse population. The ELL (English Language Learners) or ESL (English as a Second Language) program at PKVES serves culturally and linguistically diverse students whose native language is not English or have another language mainly spoken at home. The objective of the program is to provide students with the English and academic skills they need to be successful, active participants in school and in the community.

**Library Media Center** - Our mission is to empower users to be critical thinkers, enthusiastic readers, skillful researchers and ethical users of information. The Library Media Center is open daily from 8:00– 3:10. Each student visits the library and is provided with learning activities that help to promote and strengthen understanding of the Virginia Standards of Learning. Each class is scheduled a weekly visit to the library for instruction from the librarian. In addition, there are scheduled and open checkout times weekly. Students who are absent or forget their book on a “library day” are encouraged to exchange their library books in the morning of the next day they attend school.

Open check-out times: Daily: **8:00– 8:25 am**

Students are allowed to check out no more than **two items** at a time from the library. We ask that families work with your child to reinforce being a responsible library patron who regularly returns books on time. Books are checked out for a **two week loan period**. Younger students are encouraged to return their book(s) more often.

**Overdue Policy:** Students are notified on a weekly basis of any overdue items. If one item becomes two weeks overdue, the student is limited to one item checkout at a time. If an item becomes one month or more overdue or two or more items are overdue at the same time, families will be contacted by the librarian and students may not be allowed to check out further

books until the overdue ones are returned or payment is made towards replacements.

**Library Helpers:** Selected fourth and fifth grade students may become library helpers. To be considered for this volunteer job, a student must be recommended by a teacher and have permission from a parent or guardian. Some of the jobs library helpers perform are: to assist with book returns, organizing and shelving of materials, maintenance of materials, and to help other patrons with locating materials of need and interest.

**Physical Education** – The PK-5 Physical Education program at Peak View Elementary School is comprised of a wide variety of movement and social experiences. These are presented on a continuum progressing from simple to complex. As the skills are acquired, they are applied in individual, partner, small group and large group activities and games. The PK-5 program includes experiences in the following areas: movement exploration, game skills, rhythms, physical fitness, wellness and lifetime activities.

**Guidance & Counseling Program** - The school counselor works with students, parents, and school personnel to aid students in becoming responsible and good citizens of our school and of the community. The goal of the guidance program is to help students grow in acceptance of themselves and others, decision making ability and interpersonal skills. The services provided by the guidance counselor are complementary and supportive of the efforts of parents, teachers, administrators and other school support personnel. The Rockingham County School Board has endorsed the “Character Counts” curriculum. The purpose of the curriculum is to provide a solid foundation for character development. The curriculum includes six pillars of character development: trustworthiness, respect, responsibility, fairness, caring and citizenship.

### **Challenge Program:**

Rockingham County Public Schools subscribes to the philosophy that intellectually gifted students (those of very superior and superior intellectual ability) possess abilities that differ from those of their peers to such a degree that they require intentional and differentiated educational services beyond the general curriculum to meet their educational needs. Without a program of services that differs from what is available in the regular educational program, the superior abilities of many intellectually gifted students will remain undeveloped or underdeveloped.

There is a distinction between students who demonstrate qualities of being gifted, and those who are high achievers and advanced learners. The RCPS Local Plan for the Education of the Gifted is intended to address the needs of gifted students (some of whom may also be high achievers and/or advanced learners). Students who demonstrate qualities of being high achievers and advanced learners, but who do not exhibit qualities of giftedness, as much as possible should not be identified for the Challenge Program. Their needs for differentiation should be met by the regular classroom educational program and advanced course selection in the secondary years.

In the elementary school years, formal identification for the Challenge Program begins with an eligibility process for students who have been referred in the spring of second grade, with direct services provided for identified students in **3<sup>rd</sup>-5<sup>th</sup> grades** (45-60 minutes per week). Students in grades 3-5 are also offered an optional after school enrichment program that includes up to 8 sessions per year. Teachers in grades K-5 complete screening checklists at the end of the first nine-weeks grading period to determine which students may be demonstrating qualities of giftedness and/or those who are high achievers/advanced learners. Students in grades 3-5 (who were not found eligible in 2<sup>nd</sup> grade) can be referred for the eligibility process in November/December. Younger students in grades 1-2 are served informally as individuals or in small groups. Integrated “STEM” education and Children’s

Engineering forms the basis for the elementary Challenge Program.

**Computer/Technology** – Peak View Elementary School has three computer labs, each furnished with a student set of I-MAC computers and a printer. Two of our labs are equipped for online SOL testing. Students in grades PreK - 5 may visit the lab 2 - 3 times weekly. In addition to the computer labs, there are at least two computers in every classroom, as well as a document camera, Smartboard, and projection system. A class set of Senteo response clickers and grade level sets of IPODs or IPADs are available for teachers to use as part of their instruction. Instruction is guided by technology objectives in grades PreK - 5 and activities that support the acquisition of the State SOL’s.

**School Nurse** – We have a full-time school nurse. She will be in our school to serve as a resource person to school personnel, students and their families. Emphasis is on helping students to maintain or improve their physical and emotional well-being, thereby preventing health problems.

## STUDENT POLICIES AND INFORMATION

We all have the responsibility and duty to display and enforce appropriate behavior to make our school a safe and pleasant place in which to learn.

1. Everyone at Peak View shares in the responsibility of keeping our school clean, attractive and in good repair.
2. Appropriate behavior is encouraged and expected in the hallways, cafeteria, library, classrooms, playground and on the bus.
3. For the individuals' safety, everyone must walk within the school building and on walkways when entering and leaving the building.
4. Throwing objects, pushing and physical roughness are dangerous and unacceptable.
5. Weapons of any kind are not permitted on school property.
6. Toys and trend items are not to be brought to school.
7. Chewing gum is not permitted at school.
8. Rooms may elect to have two (2) parties during the year.
9. Students are not to regularly consume commercial restaurant foods while in the cafeteria area prior to, or during lunch periods. This does not preclude students from bringing packed lunches. Students are not to receive food from others during meal periods (exception- parents for their own children).
10. Book bags with wheels are not recommended in grades PreK, Kindergarten and First grade.

\*Additional classroom rules are posted in each room.

**Attendance**: The instructional day begins at **8:20am**. It is very important that your child be **in class** by this time each morning. Tardies are not counted against those who arrive at school late due to bus problems.

Children are expected to attend school unless emergencies arise or they are ill. **If your child is going to be absent from school, please call the school by 9:00 am. Requests for school work can be made when you call or by emailing your child's teacher by 9:00am. Class work can be picked up in the office prior to 4:00pm, or sent home with a sibling or neighbor.**

Whenever any pupil fails to report to school on a regularly scheduled day and no indication has been received that the pupil's parent is aware of and supports the student's absence, a reasonable effort will be made to notify the parent by telephone to obtain an explanation of the absence.

Whenever any pupil fails to report to school for a total of **five (5)** scheduled school days and no indication has been received from the parent and reasonable efforts to contact the parent have failed, the school principal or school attendance officer shall make a reasonable effort to contact the parent and explain the consequences of non-attendance. The school attendance officer, pupil and parent will jointly develop a plan to resolve the non-attendance.

If the pupil is absent an additional day after contact has been made and the school attendance officer has received no indication that the parent is aware of this, the County Attendance Officer will schedule a conference within 10 school days with the pupil, parent and school officials to resolve issues related to non-attendance.

Upon the next absence, the County Attendance Officer will enforce provisions set forth by state legislation. (General Assembly HB 1817, Truancy and Compulsory Attendance, Effective July 1, 1999)

The parents or guardians of students with more than 10 absences of any type will be invited to speak with the administration. Excessive absences due to illness could require a doctor's note.

**Family vacations, not to exceed 5 school days, should be presented to the administration at least a week prior to the trip\*. The administration will consider each request in determining if the absence may be excused.**

Per Virginia Code, if a student has five unexcused or unverified absences in a school year, an attendance improvement plan must be put into effect. At the elementary level, the administration has the discretion to excuse absences.

Please be reminded that attendance records are part of a child's cumulative file. Attendance history will be reviewed when considering each individual student's case.

*We ask that families, especially those with children in grades 3-5, refrain from scheduling vacations during the SOL testing window. **May 12<sup>th</sup> – June 2<sup>rd</sup>**. Students in the primary grades also take part in local assessments during this same time frame*

#### **Tardies/Visitors/Early Dismissal/Bus Changes**

1. Tardy students need to check-in via the office computer to obtain a pass which must be presented to classroom teacher.
2. All persons visiting school grounds **must** stop by the office to sign-in via the office computer to obtain a photo pass which must be worn while in the building. Before leaving the building, parents need to sign out via the computer.
3. Students being dismissed early must be signed out by a parent or guardian, via the computer.
4. **Please be aware that the instructional day ends at 3:00pm. If your child needs to be picked up early from school for an appointment, please send a note with him/her that day to school. It interrupts all students' instruction when we have to call into the classroom for children to be release unexpectedly. Please plan ahead,**

**and send a note for early dismissals as to minimize interruptions.**

5. **NO AFTERNOON TRANSPORTATION CHANGE REQUESTS WILL BE ACCEPTED AFTER 1:00 pm ON THE DAY OF THE REQUESTED CHANGE.**
6. Anyone wishing to get off at another bus stop, other than their regularly scheduled stop, must have written permission from their parents, and approval from the office. A parental note from each child involved in a transportation change is required, when children are going home with a friend, or having a friend come home with him/her.

**Bike Riding/Walking Policy:** Students are not allowed to ride bikes or walk to Peak View Elementary School for safety reasons.

**Field Trip Procedures:** Field trips provide students a wonderful opportunity to learn "outside of the school setting". When leaving the school grounds it is very important that we keep our students safe. We often need parents help in chaperoning field trips and each grade level and trip specifies the amount of help needed. Please keep in mind that a field trip is a continuation of learning and there will be follow up instruction upon returning to school. Parents that chaperone field trips are there to supervise in a similar role as the classroom teacher. Therefore chaperones should adhere to the following guidelines:

1. Follow the RCPS dress code (refer to parent handbook).
2. Please do not use a cell phone unless there is an emergency. Remember you are there to interact with the children.
3. Assist teacher as asked with lunches and coolers.
4. As a chaperone, you will be required to remain with your class or group for the entire trip.
5. As a chaperone, please make sure your group of students maintains proper behavior. Any severe problems should be referred to the teacher.
6. No smoking or use of other tobacco products is permitted. No use of alcohol is permitted.

7. All chaperones must be 21 years or older.
8. Only parents and guardians are allowed to be chaperones unless otherwise approved by the principal.
9. **Pictures taken on field trips or school events should not be posted on social networking sites as this is a violation of our students' and families' privacy.**
10. **Parents chaperoning the trip will only be able to transport their child home if written permission from the administrator is secured, one day in advance of the trip. Please speak with the teacher prior to making this request with the administration. There will be follow up instruction occurring, therefore we ask that you allow your child to return to school on the bus, unless the field trip is scheduled to return to school at 2:30pm or later in the school day.**

**Facebook/Social Networking:** Posting of school information and pictures on social networking sites is a violation of our students' and families' privacy. We respectfully ask that you be careful about sharing photographs of other students from school events, field trips, etc. on social media websites to protect the privacy of our students and families.

**Electronic Devices/ipods, DS, etc. :**

Personal electronic devices (ipods, DS, etc.) will be permitted on the school bus only. Earphones have to be used whenever using any electronic device. Students must not have electronic devices in the classrooms **or at recess**. These devices must stay in the book-bags during the school day. The school cannot, in any way, be responsible for the loss, theft or damage of such devices. Please understand that you are bringing these items to school at your own risk and administrators will not receive nor investigate situations involving theft or loss of such devices. Pagers, beepers, cell phones and other communication devices are strictly prohibited in the school building during school hours by students. The use of any electronic devices on fieldtrips/athletic trips is determined by the

event's school sponsor/chaperone. The use of cameras without prior approval of the principal is prohibited.

**Bus Stops:** PK- 2 grade students need to have a responsible adult at the bus stop. Students in these grades will not be released from the bus without the presence or visual confirmation of a parent or guardian. Students will be returned to school if not met at the bus stop. If somebody other than a parent or guardian meets your child at the bus stop, we must have a form on file with his/her contact information. These forms are available upon request in the office.

**Lost and Found:** Lost and found items will be maintained for a limited time. Please check the school office for items that have been misplaced or lost. Items of greater value that have been found are kept in the office. Lost and found items will be taken to the Salvation Army periodically.

**Students Birthdays:**

Student birthdays are announced weekly over the intercom. Students having birthdays that week may come to the office for a treat. Individual students' birthdays **WILL NOT** be celebrated at school. Parents are not to bring birthday cupcakes or treats and **birthday invitations cannot be distributed at school**. The PTA directory is available for purchase if interested.

**Dress Code:**

RCPS School Board adopted a new Student Dress Code 5/14/2014. Please review your RCPS Handbook for the complete policy. The following dress/attire, for example, is unacceptable under the terms of Rockingham County Schools' Code of Responsible Student Conduct:

- Clothing which exposes undergarments;
- See-through apparel;
- Clothing that exposes the midriff, lower back, cleavage, or bare chest;
- Strapless tops or tops with spaghetti straps;
- Dresses, skirts, pants or shorts that are shorter than the student's mid-thigh;

- Hats, hoods, or head coverings inside the school building, unless they are required for religious or medical reasons;
- Spiked accessories or wallet chains;
- Extremely tight pants worn without clothing which covers the students' mid-thigh, including, but not limited to: yoga pants, leggings, spandex shorts, compression shorts, "jeggings" or tights;
- Jewelry, including facial or body piercings, that is actually or likely to be disruptive, distracting, or hazardous to the student or other students in the student's presence;
- Dress that promotes, depicts, or in any way affirms, explicitly or implicitly, drugs, tobacco, alcohol, or illegal activity, including gang activity;
- Dress that promotes, depicts, threatens, or in any way affirms, explicitly or implicitly, violence, profanity, vulgarity, or sexually implicit or explicit messages;
- Dress that promotes or depicts discriminatory messages or practices or that denigrates a particular group of people.
- Please see 2014-15 RCPS handbook for further details.

### **Sickness/Accidents/Emergencies:**

1. All student sickness, emergencies and injuries should be reported to the office immediately by the teacher. The teacher will be responsible for completing an accident report.
2. All accidents will be reported to the parent by the office.
3. If your child requires medicine at school, it must be brought to the office by a parent along with an Authorization for Administration of Medication Form. The Rockingham County School Board policy states the conditions under which both prescription and non-prescription medication can be administered to a child. It is important to note that written authorization stating medical condition, duration of medical condition, and the dosage needed must be given to the school and turned in to the office before medicine can be administered. A copy of the policy as well as a copy of the permission form is found in the Rockingham County Handbook of Selected Policies for all schools.

4. If you have any questions regarding this policy, please feel free to call the school. All medicine will be stored in the clinic and distributed by the nurse at the appropriate time or times of the day.

### **Administering Medicines To Students (JHCD-9/12)-**

We will follow the policy stated in RCPS Parent-Student Handbook. Prescription and non-prescription medication may be administered by school nurse or personnel only with prior written permission of the parent and physician (for prescription drugs) and the medication must be delivered to the school in the original pharmaceutical package. Furthermore, there will be NO STOCK MEDICATIONS (i.e. Tylenol, Ibuprofen, etc) at school for distribution. If you suspect your child may need non-prescription medication you will need to provide that medication in its original container with written permission and instruction for distribution.

### **FOOD & NUTRITION SERVICE**

2014-2015

The cafeteria is pleased to offer nutritious meals, served in compliance with National School Lunch and Breakfast guidelines. Each student receives a free/reduced price household application form. To be considered for eligibility, one form per household must be completed **each** year (unless notified that student is directly certified). If a student qualifies for a free or reduced price lunch, this also extends to breakfast. Once an application form is submitted, a response letter is sent to the household. If the meal status qualifies the student for additional services, the parent must retain a copy of this approval letter for further documentation.

### **Mission**

Each student and customer will be offered a variety of appetizing high quality nutritious food, served promptly, at the proper temperature, and at a reasonable cost. Each customer will be served by friendly food service staff in a clean and safe environment. Students will be encouraged to learn about the importance of proper nutrition and will be active participants in the meal program.

### **Meal Prices**

Full-paying student lunch	\$2.05
Reduced student lunch	\$ .40
Adult lunch	\$3.00
Full-paying student breakfast	\$1.25
Reduced student breakfast	\$ .30
Adult breakfast	\$1.75
A la carte entrée (3 <sup>rd</sup> - 5 <sup>th</sup> only)	\$1.75
Milk, Juice	\$ .35
Bottled Water	\$ .75

Additional a la carte items may be available. All a la carte sales (including milk) require a positive account balance. Regardless of meal status, if student packs lunch and desires to drink milk, cash or money in account is required.

### **Financial Procedures**

Each student receives a PIN number for use in the cafeteria. This number is to be kept confidential. Parents are encouraged to send checks (PIN # written in memo section) for the prepayment of meals. Charging of meals is strongly discouraged. Parents have the opportunity to deposit money into their child(ren)'s account using a credit card on the internet. To learn more and be able to view account balance, visit: [www.myschoolbucks.com](http://www.myschoolbucks.com). Lunch account balance can also be viewed from the parent portal of PowerSchool, but note that balance is typically one day behind.

### **Offer vs Serve**

This term refers to the ability of all students to refuse items that are offered at lunch in order to minimize food waste. To be considered a lunch meal, the student must select at least three out of the five menu components and one of these must be a ½ cup serving of fruit or vegetable. If an item(s) is not desired, students are encouraged to make this clear when coming through the cafeteria line. At breakfast, all grade levels are able to refuse one or two of the menu items, but one must be a fruit.

### **Entree choices**

At lunch, students have the opportunity to select among two entrées (on most days). Students are asked to make their lunch entrée selection early in the day, and remain consistent with that choice when going through the lunch line.

### **Food from home**

For packed lunches and class parties, students are encouraged to bring nutritious foods and beverages. Carbonated drinks are strongly discouraged. Refrigeration for packed lunches is not available. Trading of food during meal times is not permitted. In accordance with the school division wellness policy, commercial restaurant “fast foods” are not to be consumed in the cafeteria during meal times.

### **Delayed School**

In the event school is delayed one or two hours, breakfast will still be served (with possible menu change).

### **Allergies**

Students with special dietary needs or allergies require annual physician statement for food substitutions.

### **Involvement**

Parents and grandparents are invited to lunch or breakfast at any time. Please let us know you are coming.

**ROCKINGHAM COUNTY PUBLIC SCHOOLS FOOD AND  
NUTRITION SERVICES  
2014-2015**

**A LA CARTE PRICES**

<b>ADULT LUNCH</b> ( <i>Includes beverage</i> )	<b>\$3.00</b>
<b>SALAD BAR</b> ( <i>Selected Schools</i> ) <i>Includes roll, crackers, egg or cheese &amp; beverage; meat when available</i>	<b>3.00</b>
<b>MACARONI &amp; CHEESE</b>	<b>1.75</b>
<b>SANDWICH ENTRÉE or MAIN DISH</b>	<b>1.75</b>
<b>BAKED SCOOPS/SALSA</b> ( <i>when available</i> )	<b>.75</b>
<b>VEGETABLE or FRUIT</b> ( <i>Excluding Potatoes below</i> )	<b>.75</b>
<b>FRENCH FRIES, POTATO WEDGES, TATER TOTS, TATER PIECES, etc.</b>	<b>1.50</b>
<b>YOGURT or STRING CHEESE</b> ( <i>when available</i> )	<b>.75</b>
<b>ICE CREAM or DESSERT</b> ( <i>when available</i> )	<b>.75</b>
<b>PRETZELS, GRANOLA BAR, etc.</b> ( <i>when avail</i> )	<b>.50</b>
<b>ROLL</b>	<b>.50</b>
<b>JUICE</b> (4 oz. plastic cup)	<b>.35</b>
<b>ICED TEA</b> ( <i>Selected Schools</i> ) ( <b>ADULTS ONLY</b> )	<b>.35</b>
<b>MILK</b> (8 oz.)	<b>.35</b>
<b>BOTTLED WATER</b> ( <i>Elementary only</i> )	<b>.75</b>
<b>BOTTLED JUICE or BOTTLED WATER</b> ( <i>Secondary only</i> )	<b>1.00</b>
<b>SWITCH JUICE</b> ( <i>Secondary only</i> )	<b>1.25</b>
<b>20 OZ. LIFE WATER</b> ( <i>Secondary only</i> )	<b>1.50</b>
<b>*Entrée plus three or more items constitutes an Adult meal</b>	

**SAFE SCHOOL PLAN**

**Fire Drills:** State law requires that fire drills be held at least once a week during the first 20 days of each school session and then once a month for the remainder of the school session.

**Lock Down Drills:** Will be practiced each year. No one will be allowed to enter the building while the drill is in session.

**Bomb Threat Policy:** (Similar plan as for fire drills) Students must be quickly removed to a safe distance from the building. All students will be accounted for as the building is cleared. Extremes of weather may require shelter. When weather will not permit leaving the students outside while the search is made, it may be necessary to transport the students via school bus to a secondary site.

**Preventive Measures:** All staff members must always be alert to the presence of strangers and/or suspicious activity on or near the school grounds or in the building which are reported to the administration immediately. Teachers should notify the principal of any information they receive from students or family members related to volatile situations at home which may carry over into the school. If a hazardous situation should occur in the building, staff will be alerted. Teachers will move to a “Lock Down” situation.

**Emergency Closings and Delays:** When conditions require “short notice” changes in the school schedule, announcements will be made on the following radio stations:

- |                          |                          |
|--------------------------|--------------------------|
| VerStanding Broadcasting | WINA/WQMZ – radio        |
| WBTX – Radio 1470 AM     | WBOP/WSIG                |
| WHSV-TV 3                | WTON 1240 AM             |
| WMRA – JMU 90.7 FM       | WMXH/WRAA                |
| WKCY – 104.3/WACL 98.5   | WAZT-TV-Channel14(cable) |
| WVIR – Channel 29        | Stars Program            |

**School closings will be listed on RCPS webpage.**

Parents and students should not call schools, school officials, or radio stations to find out if schools are being closed.

Telephone lines must be kept open to enable schools and radio stations to receive notification of school closings.

Please visit the RCPS website, [www.rockingahm.k12.va.us](http://www.rockingahm.k12.va.us) under “Announcements”, to register for direct email or text notification of inclement weather delays and closures

## **PARENT ADVISORY AND PTA**

Opportunities will be available this year for parents to meet with the administrators and share ideas that could help to improve the school. These meetings will also serve as an opportunity to share topics of interests for parents. All parents are invited to attend to share ideas and concerns. Some possible topics this year include: Children's Engineering, Environmental Education, and Technology in the Schools.

### **Peak View Elementary Parent Teacher Association:**

The Peak View Elementary PTA was formed in the spring of 2001. Membership is open to anyone who has a desire to support our children.

### **Officers for 2014-2015**

President	Natalie Wade
President Elect	Kendria Sigmon
Vice-President	Gaye Hamburger
Secretary	Meredith Lawrence
Treasurer	Susie Hoffman

PTA Board Meetings and Events will be announced in the monthly PTA Newsletter.

**PTA Directory:** Families are encouraged to use their PTA directories for correspondence with other parents and students. For example, we ask that students **not** distribute birthday/party invitations at school. Also, it is a violation of Rockingham County policy for a school to be involved in monetary transactions involving class gifts, projects, etc. The Peak View directory is the appropriate avenue if money needs to be collected from a class.

### **SCHOOL DAY SCHEDULE**

#### Morning

8:00 a.m. First tone sounds,  
Children in homerooms 8:00-8:20am

8:20 am Tardy tone - Instruction begins

#### Afternoon

3:00pm School Day Ends

